

This guide provides details of what to expect when you attend campus during the rest of this academic year. This information provides a **Code of Conduct** and you **must read and agree to this BEFORE coming to campus.**

- **Only students that who been contacted by a member of college staff should attend college.** You will have been sent the details of when to attend and how to enter the college campus. You **must** follow this information.
- You should ensure that you have a pen available so that you can sign in as required.
- Students who turn up to college, and have not been asked to do so, will be sent home immediately.

You must strictly follow government requirements to self-isolate if you or a member of your household has any symptoms of suspected Coronavirus. **Do not attend college if you have any symptoms of ill health, no matter how mild.**

- This includes any symptoms of Coronavirus. You can see the symptoms here: <https://www.gov.uk/coronavirus>
- You must ensure that you do not attend if you are required to self-isolate due to potential contact with the virus, even if you do not have symptoms.

#### How should I travel to college?

- You should arrange your own travel to college.
- If at all possible do not use public transport – travel on foot, by bike or car.
- If you must use **public transport** you are required to wear a face-covering. Follow the Government and travel providers guidance.
- In most cases **College transport** is not running. If you usually use College transport and cannot arrange your own travel, please contact our Transport Manager: [Andrea.Price@cornwall.ac.uk](mailto:Andrea.Price@cornwall.ac.uk) Please note, we cannot guarantee that transport can be provided and we will only offer transport where it will be safe to do so.
- If you are **driving to campus**, please park in the designated areas. If you arrive at the same time as others, please do not exit your cars until it is safe to do so to ensure that there is at least a 2m distance between individuals at all times.

#### When on college premises

Staff and students are expected to act in a responsible manner at all times, which includes:

- **Social distancing: YOU MUST** stay two metres apart from any person at all times.
- Please ensure that you are wearing your **college ID badge** when on campus and that it is visible at all times.
- Everyone is required, upon arrival on campus, to wash their hands with soap and water for at least 20 seconds, then **wash hands regularly throughout the day**. Use hand sanitiser gel if soap and water are not available.
- **Do not share** any equipment or resources with others.
- Most campuses will have a **one-way system**. Please follow the directions provided.
- Please **remain in the spaces your programme manager / course teachers** direct you to. Most campuses will have a zone for your use and the rest of campus will not be accessible for general use. Follow all instructions given by staff.

- **Toilet facilities** in use will be clearly signposted. Students are required to adhere to the signage and instructions.
- Remember that we **will not be using any social spaces or provide any food services** in the café or vending machines so you will need to bring your own packed lunch. Learning Centres will not be open.
- Water dispensers are available, but you will need to bring your own drinks container.
- If you **smoke / vape** you must still use the smoking/vaping area, but you must socially distance and stay two metres apart from any other person
- Once your lessons have finished, you must leave the campus immediately.

**If you have any concerns**

- If you feel worried or anxious at any time talk to your course teachers or another staff member on campus.
- If you see someone not adhering to the social distancing rules, you must report this, confidentially, to a member of staff on the campus.

We care about your safety and the safety of our staff. If this code of conduct is broken at any time, the student will immediately be required to leave the College campus and may be subject to disciplinary action.

We have recorded that you have downloaded this information. By attending campus you agree to this code of conduct.

Please contact your Programme Manager if you have any concerns about attending campus.