

# Covid – 19

## Individual Risk Assessment to be used for vulnerable children and young people

23 March 2020

1. On Sunday 22 March, the Government issued the following guidance on vulnerable children and young people:-

*Schools, and all childcare providers, are being asked to continue to provide care for a limited number of children - children who are vulnerable, and children whose parents are critical to the Covid-19 response and cannot be safely cared for at home.*

*Vulnerable children are eligible for a school place.*

*Vulnerable children include children who are supported by social care, those with safeguarding and welfare needs, including child in need plans, on child protection plans, 'looked after' children, young carers, care leavers remaining in education/training, disabled children and those with education, health and care (EHC) plans.*

Further guidance can be found:

- <https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision>
- <https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-vulnerable-children-and-young-people/coronavirus-covid-19-guidance-on-vulnerable-children-and-young-people>
- The Right Help at the Right Time and The Threshold Framework can be found here [https://safeguardingpartnership.swindon.gov.uk/downloads/file/381/right\\_help\\_right\\_time\\_2020](https://safeguardingpartnership.swindon.gov.uk/downloads/file/381/right_help_right_time_2020)

2. Vulnerable children should be risk-assessed by their education setting in consultation with the local authority (LA) and parents, to decide whether they need to continue to be offered a nursery, school or college place in order to meet their needs, or whether they can safely have their needs met at home. This could include, if necessary, carers, therapists or clinicians

visiting the home to provide any essential services. Many children and young people with EHC plans can safely remain at home.

Pupil / student's name	Age	Class

RA completed by	Date	Time

Is the pupil / student currently attending early years setting / school / college?	Yes	No

**Does the child or young person have an EHC Plan? If yes please answer the following:**

Date of Annual Review for this academic term?  
(actual or predicted)

\_\_ / \_\_ / \_\_\_\_ a / p (circle)

What are the potential health risks to the individual from COVID-19, bearing in mind any underlying health conditions? This must be on an individual basis with advice from an appropriate health professional where required.

Name and role of health professional consulted:

Date:

Time

What are the risks to the individual if some or all elements of their EHC plan cannot be delivered at all, and the risk if they cannot be delivered in the normal manner or in the usual setting?

Name and role of other professionals consulted:

Date:

Time

What is the ability of the individual's parents or home to ensure their health and care needs can be met safely?		
Name and role of other professionals consulted:	Date:	Time
What is the potential impact to the individual's wellbeing of changes to routine or the way in which provision is delivered?		
Name and role of other professionals consulted:	Date:	Time

**Before speaking to a parent or carer**, please check to see if the Y/P is supported by either a Child Protection Plan (CP); on a Child In Need Plan (CIN); Is a Child Looked After (CLA); Care Leaver (CL); Young Carer or if there are any other concerns about the Y/P's welfare.

**If CP/ CIN or CLA please speak to the Social Worker first.**

<b>Are there other concerns about welfare?</b>	<b>Yes</b>	<b>No</b>	<b>If yes speak to Head Setting Manager or DSL</b>
Is the young person on the CP Register?	Yes*	No	Name of social worker:
Is the young person on a CIN Plan?	Yes*	No	Name of social worker:
Is the young person supported by a TAF/TAC/Early Help Assessment & Plan	Yes	No	Name of lead practitioner:
Is the young person a CLA?	Yes	No	Name of lead person:
Is the young person a CL?	Yes	No	Name of lead person:
Is the young person a YC?	Yes	No	Name of lead person:
*Name of Social Worker discussed with:			
Phone / mobile number?			

<b>Social Worker view on remaining at home</b>	<b>Yes</b>	<b>No</b>	<b>Date:</b>	

Specific reasons for their decision:-

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**If their view is NO, please refer to Head Manager or DSL, do not continue the risk assessment**

If their view is YES, please record the agreed contact arrangements between the school or provider/parent and social worker.

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Name of parent or carer the risk assessment was undertaken with \_\_\_\_\_

# Conversation with parents or carer

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## Explain 1 and 2 above

- 'On Sunday 22 March, the Government issued.....
- 'Those who are vulnerable should be risk-assessed by their setting, school or college.....

## Explain that this meeting/phone call forms a part of the risk assessment

As you may be aware, all schools were asked to close on Mon 23 March to prevent the spread of Coronavirus. The Government has now issued guidance saying the safest place for vulnerable children is also at home unless there are specific reasons for them needing to be in a school (it may not be possible for it to be at our school as the LA need to make the most appropriate arrangements)

Are you able to keep your young people at home until further notice?	Yes	No
If <b>no</b> what are the specific reasons this isn't possible?		
<ul style="list-style-type: none"> <li>▪</li> <li>▪</li> </ul>		
Are there any other professionals working with your young people?	Yes	No
If <b>yes</b> , please list below:		
<ul style="list-style-type: none"> <li>▪</li> <li>▪</li> </ul>		
Are you in receipt of Free School Meals (FSM)	Yes	No
Are you a single carer?	Yes	No
If Yes If you became ill, have you a suitable support network	Yes	No
<b>Who would look after the Y/P?</b>		
If concerns are raised with you about the health of a foster parent, or that of someone in their household, advise them to discuss this with their social worker to ensure that this is taken into account when assessing what is in the best interests of their foster child and record details of concerns here:		
What are the best telephone numbers to contact you on/others?		

Is there a quiet space for your young people to work at home?	Yes	No
Do you have access to the internet? **	Yes	No
Can your young person use it at home to access the work we can send	Yes	No
Do you/can you use media platforms such as skype?	Yes	No
Would you like your young person to be contacted in this way if possible?	Yes	No

\*\*If you do not have the internet we will be in contact about getting work to you in a different way\*\*

Have you any other concerns or issues?	Yes	No
If <b>yes</b> , please list below: ■ ■		
Are you considered a Key Worker?	Yes	No
List names, places of work, job role; working times; P/T or F/T: 1.  2.		
Name of lead person at the place/s of employment together with contact details 1.  2.		
Is there another carer in the household who is not a key worker?	Yes	No

**Further information may be required in a separate phone call or conversation**

Approved by Head Teacher/Setting Manager

Signed	Date

On completion of the risk assessment please can you return to [senat@swindon.gov.uk](mailto:senat@swindon.gov.uk)

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This document can be made available in other languages and formats.

For more information please contact [senat@swindon.gov.uk](mailto:senat@swindon.gov.uk)

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#### Swindon Borough Councils Internal Use:

Date received	
Date passed to Social Care	
Date passed to SEND Service	

#### Further Action?

Follow up conversation with setting?	Y / N
Actions agreed:	
Home visits to be carried out?	Y / N
If Yes please complete the following:	

#### Home visits

Is the home visit required by statute	Y / N
When considering undertaking a home visits please check the following with the family–	
Has anyone in the household been identified as symptomatic for COVID-19 (self-isolating due to a persistent cough/ fever) or is a confirmed case of coronavirus?	Y / N





A home visit will / will not take place. Please delete accordingly

Please indicate reasons and indicate alternative actions to be undertaken to ensure safeguarding of the child:

**This has been agreed by (manager's name)**

**Date**