

## Student Guidelines: Face Covering Exemptions

In line with Government guidance, some individuals are exempt from wearing a face covering. Examples include, but are not limited to:

- Individuals who cannot put on, wear or remove a face covering because of a physical or mental illness or impairment, or disability
- Individuals who are speaking to or providing assistance to someone who relies on lip reading, clear sound or facial expression to communicate
- Where putting on, wearing or removing a face covering will cause you severe distress
- To avoid harm or injury, or the risk of harm or injury, to yourself or others – including if it would negatively impact on your ability to exercise or participate in a strenuous activity

For students who may be exempt please follow the procedure below:

### **Main Stream Courses 16-18**

If a learner has a genuine reason for not being able to wear a mask, face covering or shield they should identify this to their tutor along with any evidence.

The tutor should then notify the Programme Achievement Manager for their area.

The PAMs administrator will keep a list of learners and issue a standard letter accepting the exemption and asking them to collect a card from the PAMs desk in the 3<sup>rd</sup> Floor Hub. If the exemption is not agreed a letter will be sent to this effect. Their tutor will be informed and exemption recorded on promonitor.

### **Adult Courses**

Head of Section can authorise

### **Additional Needs Learners**

Mike Cowling- Reeves and team to authorise and issue stickers.